



1.03 Liaisons and Media Relations

Approved: 2017-11-21

Latest Revision Date: yyyy-mm-dd

Review Required: 2022

Intent

To assign responsibility for external communications.

Policy and Procedures

All written and oral communication about official SBOA views and business is done by the President or other person designated by the President, except as provided in [1.04 Appointment of Representatives to Other Organizations and External Committees](#).

When requests for meetings, interviews, responses, participation in events, and other external communications about official SBOA views and business are directed to SBOA members other than the President, the SBOA member redirects the request to the President.

SBOA does not evaluate conformance with the UBAS Act and regulations, codes and standards for individual projects, designs, products or methods, nor attempt to mediate or arbitrate disputes relative to conformance. SBOA members who perform such duties in the course of their employment are expected to keep these duties separate from SBOA business.

Application

SBOA members, and individuals and companies who are performing services for SBOA.

Notes

Based on information from CCBFC Policies and Procedures.