



5.06 BCTC Program

Approved: 2017-11-21

Latest Revision Date: yyyy-mm-dd

Review required: 2022

Intent

To describe SBOA's involvement with the Building Code Training for Canadians (BCTC) program.

Policy and Procedures

The Southeast Regional College (now the Southeast College) and SBOA entered an agreement in 1992 to establish a program that was eventually called the Building Code Training for Canadians (BCTC) program.

SBOA agreed to:

- Grant exclusivity to Southeast College to provide the program to members and member organizations.
- Endorse the program as fulfilling the educational requirements of employees of member organizations.
- Serve as the Industry Advisory Committee to provide technical expertise in development, delivery, evaluation and revision of the program.
- Promote the value of training and education to members and in promotional materials.
- Assist in identification and recruitment of instructors.
- Provide information for program planning and development from its database, as needed.
- Assist in the evaluation of the program and instructors.
- Participate in the Advisory Management Board to oversee the program.
- Establish an Association fee included in tuition fees.
- Cover costs of actions necessary to fulfill its obligations under the agreement.

SBOA further agreed to jointly with Southeast College:

- Undertake learning needs assessment.
- Issue a certificate to successful course participants.
- Allow third parties which may become involved in course delivery to identify themselves on the completion certificate.
- Market and promote the program and the need for training and education in general.
- Plan, organize, and arrange the delivery of the program.

The Series I course is the only course that has been developed and maintained under the program.

Application

SBOA Education Committee Chair and members, and Southeast College.

Notes

Based on information from 1992 Agreement and addendum.